



PUBLIC SERVICE COMMISSION

Our Vision

“A citizen-centric public service”.

Our Mission

“To reform and transform the public service for efficient and effective service delivery”

DECLARATION OF VACANCIES FOR THE POSITIONS OF CHAIRPERSON AND MEMBER OF THE PUBLIC SERVICE COMMISSION AUDIT COMMITTEE

Pursuant to section 73(5) of the Public Finance Management Act, 2012, Public Finance Management Regulations 2015 and the Guidelines for the Establishment of Audit Committees in National Government Public Entities vide Kenya Gazette Notice No. 40 of 15th April 2016, the Public Service Commission invites applications from suitably qualified Kenyans wishing to be considered for appointment to the position of Chairperson or Member of the Public Service Commission Audit Committee.

REQUIREMENT FOR APPOINTMENT

For appointment to the position of Chairperson or Member of the Public Service Commission Audit Committee a person should:

- (i) have a Bachelors Degree from a university recognized in Kenya;
- (ii) be a member of ICPAK or IIA and in good standing;
- (iii) have relevant qualifications and expertise in audit, financial management, or accounting with experience and knowledge in risk management;
- (iv) not be a present or past employee or an agent of the Public Service Commission in the past two years;
- (v) have over ten (10) years of experience at senior management level in a reputable organization; and
- (vi) be a person of integrity and in compliance with the requirements of Chapter Six (6) of the Constitution of Kenya

TERMS OF APPOINTMENT

Members of the Audit Committee shall be appointed for a term of three (3) years and eligible for re-appointment once (subject to satisfactory performance).

REMUNERATION

Allowances will be as prescribed from time to time by the Salaries and Remuneration Commission on account of attendance of audit committee meetings.

INTERESTED APPLICANTS ARE REQUIRED TO:

1. Note that names of shortlisted candidates shall be published on the Commission's website;
2. Present **originals** of the following documents if shortlisted:
 - (a) National Identity Card;
 - (b) Academic and Professional Certificates and transcripts;
 - (c) Any other supporting documents and testimonials; and
 - (d) Valid and current clearances from the following bodies:
 - (i) Kenya Revenue Authority;
 - (ii) Ethics and Anti-Corruption Commission;
 - (iii) Higher Education Loans Board;
 - (iv) Any of the Registered Credit Reference Bureaus; and
 - (v) Directorate of Criminal Investigations (Police Clearance Certificate).
3. Submit recommendations from relevant professional bodies (where applicable).

MODE OF APPLICATION

1. Candidates should submit **manual** (hard copy) applications;
2. All applications should be submitted together with detailed Curriculum Vitae, a copy of ID/Passport, copies of academic certificates, testimonials and any other relevant supporting documents;
3. Applications should be submitted in a sealed envelope clearly marked:

“Application for the position of Chairperson -Public Service Commission Audit Committee”

Or

“Application for the position of Member -Public Service Commission Audit Committee” and delivered to:

THE SECRETARY/CEO
Public Service Commission
Commission House
P.O Box 30095-00100
NAIROBI.

All applications should reach the Public Service Commission on or before **19th December, 2023 latest by 5.00 p. m (East African Time)**

SECRETARY/CEO
PUBLIC SERVICE COMMISSION